

Handbook for Graduate Students

Graduate Program in Philosophy

UC Davis

January 4, 2023

Graduate students are advised to be aware of the contents of this handbook and relevant parts of the UC Davis *General Catalog* for the year in which they entered the program.

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I. Introduction

The Graduate Program in Philosophy at the University of California, Davis is a small, collegial, and supportive program with a largely analytic orientation. The faculty specialize in a variety of areas, including Africana Philosophy, Bioethics, Ethics, Formal Epistemology, General Philosophy of Science, History of Philosophy (Ancient, Modern, Kant, and 19th Century German), Logic, Metaphysics, Philosophical Logic, Philosophy of Language, Philosophy of Mind and Cognitive Science, Philosophy of Mathematics, Philosophy of Physics, and Social and Political Philosophy.

The program has both M.A. and Ph.D tracks. Students who aim to complete the Ph.D should apply directly to the Ph.D track, even if they have not yet earned an M.A. in Philosophy. Ph.D students may earn the M.A. in the course of working toward the Ph.D. Students who do not aim to complete a Ph.D in Philosophy should apply for admission to the M.A. track. Students who enroll in the M.A. track may, however, later apply to transfer to the Ph.D track.

The M.A. track is designed to acquaint the student with a variety of topics and methods of Philosophy, through course requirements and the writing of a substantive paper which constitutes the Comprehensive Exam. The “normative time” for completion of the M.A. degree is two years. Students may receive financial support during the normative time period, but this is subject to teaching needs in the Philosophy department and is not guaranteed.

The Ph.D track is designed to promote a professional level of competence in Philosophy, which will prepare students for careers in teaching and philosophical research. The “normative time” for completion of the Ph.D degree is five years. The program endeavors to provide adequate financial support for all continuing students making satisfactory progress during the normative time period. Support beyond this normative time period and for students whose progress is not satisfactory is not guaranteed.

II. Graduate Program Personnel

Program Chair: Elaine Landry

Graduate Advisor: Tina Rulli

Graduate Program Liaison: Alejandro Naranjo Sandoval

Chair of Graduate Student Teaching Training and Supervision Committee: Jan Szaif

Placement Officers: Adam Sennet

Chief Administrative Officer: Mary Meyerson

Graduate Program Coordinator: Angela Scully

Regular Faculty

Elvira Basevich, Ph.D (City University of New York), Assistant Professor, Social and Political philosophy, Africana Philosophy, German Philosophy (especially Kant, Hegel, and Marx).

Gabe Dupre, Ph.D (University of California, Los Angeles), Assistant Professor, Philosophy of Linguistics

Zoe Drayson, Ph.D (University of Bristol), Associate Professor, Philosophy of Mind and Cognitive Science.

Rohan French, Ph.D (Monash University), Associate Professor, Philosophical Logic, Philosophy of Logic.

Cody Gilmore, Ph.D (Princeton University), Professor, Metaphysics.

David Glick, Ph.D (University of Arizona), Assistant Professor, Philosophy of Physics, Philosophy of Science, Metaphysics

Elaine M. Landry, Ph.D (Western University of Ontario), Professor, History and Philosophy of Mathematics, History and Philosophy of Science, Plato’s Philosophy of Mathematics.

Qiannan Li, Ph.D (University of Minnesota), Normative Ethics, Moral Psychology, Comparative Chinese and Western Philosophy

Hanti Lin, Ph.D (Carnegie Mellon University), Associate Professor, Formal epistemology, philosophy of science.

Alejandro Naranjo Sandoval, Ph.D (Princeton University), Assistant Professor, Kant, 17th and 18th Century Philosophy (especially Leibniz), Social Philosophy.

Tina Rulli, Ph.D (Yale University), Associate Professor, Normative Ethics, Applied Ethics, Bioethics.

Adam Sennet, Ph.D (Rutgers University), Professor, Philosophy of Language.

Jan Szaif, Ph.D (Free University of Berlin), Professor, Ancient Greek Philosophy

Hannah Tierney, Ph.D (University of Arizona), Assistant Professor, Ethics, Cognitive Science, Metaphysics

Emeritus Members of the Graduate Program

Henry Allison, Ph.D (New School for Social Research), Professor Emeritus, Kant.

David Copp, Ph.D (Cornell University), Distinguished Professor Emeritus, Meta-ethics, Ethics, Applied Ethics, Political Philosophy.

Gerald Dworkin, Ph.D (University of California, Berkeley), Distinguished Professor Emeritus, Moral, Political, and Legal Philosophy, Medical Ethics.

James Griesemer, Ph.D (University of Chicago), Distinguished Professor Emeritus, Philosophy of Biology, History and Philosophy of Science.

Nicholas Jolley, Ph.D (Cambridge University), Professor Emeritus, 17th and 18th Century Philosophy, Political Philosophy.

John Malcolm, Ph.D (Princeton University), Professor Emeritus, Ancient Greek Philosophy, Medieval Philosophy.

George J. Mattey II, Ph.D (University of Pittsburgh), Senior Lecturer SOE Emeritus, History of Modern Philosophy, Epistemology, Logic.

Robert May, Ph.D (Massachusetts Institute of Technology), Distinguished Professor Emeritus, Philosophy of Language, Frege.

Roberta Millstein, Ph.D (University of Minnesota), Professor Emerit, Philosophy of Science, History and Philosophy of Biology, Environmental Philosophy.

Marina Oshana, Ph.D (University of California, Davis), Professor Emerita, Ethics, Philosophy of Law, History of Philosophy.

Paul Teller, Ph.D (Massachusetts Institute of Technology), Professor Emeritus, Philosophy of Physics, Metaphysics, Logic.

Michael Wedin, Ph.D (University of Chicago), Professor Emeritus, Ancient Greek Philosophy, Philosophy of Language, Philosophy of Mind.

III. M.A. Requirements

A. Admission Requirements

Admission to the M.A. track in Philosophy requires a Bachelors degree in any area from an accredited college or university. Students who already have a Masters or Doctoral degree in Philosophy will not be admitted to the M.A. track. However, students who have a Masters or Doctoral degree in an area other than Philosophy are eligible for admission to the M.A. track.

Applications for admission must include a completed Office of Graduate Studies application, which includes transcripts from all universities attended, a personal statement, a diversity statement, three letters of recommendation, and a writing sample.

B. Plan

The Master's degree in Philosophy is a Master of Arts (M.A.). It requires completion of UC Davis's Office of Graduate Studies Plan II (Comprehensive Examination).

<https://gradstudies.ucdavis.edu/passing-masters-examination>

This plan requires 36 units of graduate courses in Philosophy as outlined in the next section, as well as the Comprehensive Examination. The student must be in residence for a minimum of three quarters.

C. Course Requirements (36 total units)

1. Overview

36 units of graduate (200-level) courses in Philosophy are required. At least 12 units must be in courses not numbered PHI 298 or PHI 299. No more than 8 units of PHI 299 may count toward this requirement.

Each student enrolled in the program is assigned a faculty mentor by the Graduate Advisor at the beginning of their first quarter in the program. Each quarter, before a student registers for courses, the student must present a list of courses they plan to take to their faculty mentor. The faculty mentor and student will discuss and agree on a plan, so that the mentor can fill out the Graduate Student Course Requirement Checklist. The faculty mentor will then submit this Checklist to the Graduate Advisor.

2. Core Requirements (20 units)

The core requirements for the M.A. degree are to be taken from each of the areas listed below.

a. Logic (4 units)

PHI 112, PHI 113, PHI 134, or PHI 135, taken as a PHI 298; or PHI 213.

b. History of Philosophy (8 units)

Students must take courses in both Ancient Philosophy and Modern Philosophy through Kant.

Ancient (4 units)

PHI 261, PHI 262, PHI 290 (with consent of the Graduate Advisor), or (with the consent of the Graduate Advisor, when the topic is Ancient Philosophy), either PHI 200A or PHI 200B.

Modern through Kant (4 units)

PHI 275, PHI 290 (with consent of the Graduate Advisor), or (with the consent of the Graduate Advisor, when the topic is Modern Philosophy through Kant), either PHI 200A or PHI 200B.

c. Normative Philosophy (4 units)

PHI 214, PHI 217, PHI 220, or (with the consent of the Graduate Advisor, when the topic is Normative Philosophy), either PHI 200A or PHI 200B

d. Other Areas (4 units)

PHI 201, PHI 202, PHI 203, PHI 207, PHI 208, PHI 210, PHI 212, PHI 237, or (with the consent of the Graduate Advisor, when the topic is either Metaphysics, Epistemology, Philosophy of Mind, Philosophy of Science, or Philosophy of Language) either PHI 200A or PHI 200B.

3. Elective Courses (16 units)

For the remaining 16 units, M.A. students may take any other approved graduate (200-level) courses in Philosophy.

4. Further Course Information

298 Group Study: With the approval of the Graduate Advisor and the Instructor of Record for the course, M.A. students may take an undergraduate Philosophy course, by signing up for it as a PHI 298. This may only be done as preparation for regular graduate courses, to satisfy the logic requirement, or to take classes in areas in which a seminar will not be offered in that academic year. When registered for a 298, the student may be expected, in keeping with the standards appropriate to graduate education, to complete additional reading, fulfill appropriate graduate-level writing requirements, and attend meetings with the faculty member for the lecture course, together with other graduate students who are also enrolled for the group study.

299 Individual Study: Students may enroll under the number 299 for the Comprehensive Examination Paper Tutorial in their fifth quarter in residence, as well as, with the approval of the Graduate Advisor and the Instructor, to study material not covered in regular graduate courses or group study courses.

Courses in which a student receives a grade of C, D, F or Unsatisfactory may be repeated with the consent of the Graduate Advisor and the Dean of Graduate Studies. All repeated courses must be taken for a letter grade and only the most recently assigned grade will be used in computing the student's grade point average.

Any regular graduate course may be repeated for credit with the prior approval of the Graduate Advisor and the Dean of Graduate Studies, with the exception of PHI 200A and PHI 200B, provided that the specific subject matter of the course varies.

With the approval of the Graduate Advisor and Dean of Graduate Studies, a student may elect to take one course per quarter on a Satisfactory/Unsatisfactory (S/U) basis, however these courses will not count toward the basic or distribution course requirements. Students advanced to candidacy may take an unlimited number of courses on an S/U basis, within the normal maximum unit load. S/U petitions must be filed with the OGS by the end of the fifth week of the quarter.

5. Enrollment Requirements

Full-time students must enroll for 12 units per quarter. Courses that fulfill any of the program requirements may not be taken S/U, unless the course is normally graded S/U. Once course requirements are completed, students may take additional classes as needed, although the 12 units per quarter will typically be filled with a research class (PHI 299) or additional Philosophy seminars. Per UC regulations, students cannot enroll in more than 12 units of graduate level courses (200-level, 300-level).

D. Advising Structure and Mentoring

The Graduate Advisor (GA) is the member of the faculty who is the primary source of advice for students in the completion of their Master's degree requirements. The Graduate Program Coordinator is a staff person who works closely with the GA and Program Chair in administering the program. The Graduate Program Coordinator is an additional advising resource.

Each student entering the program is assigned a faculty mentor. Students should meet with their faculty mentor in the first weeks of each quarter, to agree upon the courses they will register for, and ensure that they are on track to completing the program requirements in normative time.

Beginning in the student's fourth quarter, they should also secure a faculty member in the Philosophy graduate program to serve as an advisor on the paper they will submit for their Comprehensive Examination. This faculty member may or may not be identical to the student's faculty mentor. A draft of this paper should be submitted to the paper advisor by the first week of the student's fourth quarter in the program.

E. The Student Progress Assessment Questionnaire

The Student Progress Assessment (SPA) is conducted at least once a year for each student, at the end of Spring quarter. Students meet with their mentors to evaluate their progress to date and their plans going forward. This information is collected using an online questionnaire. Links to the questionnaire are sent out by Graduate Studies ahead of the questionnaire due date. Either the mentor or the mentee can manually fill out the form, however it is required that the form be filled out when they are together in an in-person or virtual meeting.

The last section of the SPA is filled out by the Graduate Advisor after consultation with the program faculty as a whole. It includes an overall rating of the student's academic performance as being Satisfactory, Marginal, or Unsatisfactory. It also contains a set of comments explaining the assessment, and in the case of Marginal or Unsatisfactory ratings, recommendations for improvement in order to achieve a Satisfactory rating at the next assessment.

Students whose performance is deemed by the faculty unsatisfactory may receive Interim SPA reports over the course of the academic year.

For more information on the SPA, see: <https://gradstudies.ucdavis.edu/student-progress-assessment>.

F. Good Academic Standing and Academic Probation

According to the Office of Graduate Studies, graduate students must maintain the following standards to be in good academic standing:

- Cumulative and term GPA of 3.0 or higher,

- Satisfactory progress in the graduate program, as determined by the Graduate Advisor, program degree requirements, and the dissertation chair (if applicable),
- No more than 8 combined units of Incomplete, Unsatisfactory, or F grades.

Students who do not maintain a 3.0+ cumulative and term GPA, or who accumulate 9 or more units of I, U, or F grades are classified on academic probation status until those deficiencies have been rectified.

At the beginning of each quarter, Graduate Studies sends email notices to graduate students on academic probation and the Graduate Program Coordinator. Students on academic probation may be assigned a registration hold for the following quarter, and they will require an exception in order to receive a teaching assignment.

G. Advancement to Candidacy

Each student must file an official application for Candidacy for the Degree of Master of Arts after completing one half (18 units) of their course requirements, and at least one quarter before completing all degree requirements. This is typically the first week of the fifth quarter in residence. The form is titled “Candidacy for the Master’s Degree – Comprehensive Exam/Project Plan II, and may be found online at: <https://gradstudies.ucdavis.edu/forms>.

This form must be signed by the Graduate Advisor before it can be submitted to Graduate Studies. Students will submit the form to the Graduate Program Coordinator who will acquire the signature from the Graduate Advisor. Please note also a \$55 Candidacy Fee must be paid online at the Graduate Studies Forms Store or the Cashier’s Office before the form is submitted to the Graduate Program Coordinator.

The completed form will include a list of courses the student will take to complete the degree requirements. If changes must be made to the student’s course plan after they have advanced to candidacy, the Graduate Advisor must recommend these changes to Graduate Studies.

If the Candidacy is approved, the Office of Graduate Studies will send a copy to the Graduate Program Coordinator and the student. If the Office of Graduate Studies determines that a student is not eligible for advancement, the department and the student will be told the reasons for the application’s deferral. Some reasons for deferring an application include: grade point average below 3.0, outstanding “I” grades in required courses, or insufficient units.

H. The Comprehensive Examination

1. Overview

The Comprehensive Examination is the final requirement for the M.A. in Philosophy. The examination is to be taken at the end of the fifth quarter in residence, with exceptions to be granted by the Graduate Advisor only under extraordinary circumstances.

The Comprehensive Examination consists of a substantial paper in some area of philosophy. The student must receive a grade of "Pass" on the paper. A passing paper should develop argumentation that exhibits good analytical and interpretative skills.

Typically, the Comprehensive Examination will consist of a paper that was originally written for a graduate seminar taken during the student's first year in residence in the program, however, although this is strongly encouraged, it is not mandatory. A typical page length for the Comprehensive Examination is 8000 words, however students are advised to consult faculty members for guidance specific to the subdiscipline of their paper.

2. Timeline

By the fourth quarter, each student must secure a faculty member in the Philosophy graduate program to serve as the advisor of this paper. Typically, this is the professor of the seminar from which the paper originated. This advisor may or may not be identical to the student's faculty mentor. The student must submit a first draft to both this paper advisor and their faculty mentor by the first week of the student's fourth quarter in residence. Neither the mentor nor advisor is required to provide comments on the paper at this time, however, it is expected that the advisor will provide comments on a draft of the paper once as the student develops the paper during the fourth or fifth quarter of residence.

During the fourth quarter, students who are regular members of one of the Philosophy reading groups may request to the coordinator of this group a chance to present their paper in order to receive feedback, however this is optional. Students who are not regular members of one of the Philosophy reading groups who would like to present their paper for feedback during the fourth quarter should contact the Graduate Advisor at the start of that term. The Graduate Advisor will then work with the Colloquium Director to schedule a time for this presentation.

Students may sign up for a PHI 299 in their fifth quarter in residence as a tutorial to work on this paper. The deadline for submission of the Examination paper is the last day of the fifth quarter in residence. The student should submit the Examination paper by email to the Graduate Advisor. The Graduate Advisor will then submit it for grading to the Comprehensive Examination Committee.

3. Assessment

The Comprehensive Examination Committee consists of three members of the program who are appointed by the Graduate Advisor. Each member will grade the exam "Pass" or "Fail." The Graduate Advisor will assign the overall grade of "Pass" if two or more individual grades are "Pass," and will assign the grade of "Fail" otherwise. If the grade is "Fail," the matter will revert

to the Graduate Program Committee, which may decide to recommend that the student be allowed a second and final attempt or to recommend to the Dean of Graduate Studies that the student be disqualified from the program.

If the Graduate Program Committee recommends that the student be allowed a second attempt, the revised paper must be submitted to the Graduate Advisor before the end of the student's sixth quarter in residence. The Comprehensive Examination may not be repeated more than once. A student who does not pass on the second attempt is subject to disqualification from further graduate work in the program.

Once the Comprehensive Examination is passed, the Master's Report Form is signed by the Program Graduate Advisor and then forwarded to the Office of Graduate Studies. A candidate must be a registered student or in Filing Fee status at the time the program submits the form, with the exception of the summer period between the end of the Spring quarter and the beginning of Fall quarter. The program must file the report with Graduate Studies within one week of the end of the quarter in which the student's degree will be conferred.

I. Normative Time to Degree

Students are expected to complete their Master's requirements by the end of their second year or sixth quarter in residence. Ordinarily, course requirements for the Master's will be completed by the end of the fifth quarter in residence. The Comprehensive Examination is to be taken by the end of the fifth quarter in residence, with exceptions to be granted by the Graduate Advisor only under extraordinary circumstances. Students are expected to advance to candidacy by the beginning of the fifth quarter in residence.

J. Typical Timeline and Sequence of Milestones

In the case in which an M.A. student is assigned a teaching assistantship, the student will sign up for PHI 396 (4 units) in lieu of a graduate seminar.

Year One	Fall	Winter	Spring
	PHI 200A Proseminar 200 level seminar 200 level seminar	PHI 200B Proseminar 200 level seminar 200 level seminar	200 level seminar 200 level seminar 200 level seminar
Year Two	Fall	Winter	Spring
	(submission of Comprehensive Exam paper draft to the student's paper advisor)	(advancement to M.A. candidacy; submission of Comprehensive Exam paper to Graduate Advisor)	(Comprehensive Exam completed)

	200 level seminar 200 level seminar 200 level seminar	PHI 299 paper tutorial 200 level seminar 200 level seminar	200 level seminar 200 level seminar 200 level seminar
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K. Sources of Funding

The primary source of funding for graduate students is teaching assistantships, where students conduct discussion sections of larger lecture courses. In some courses, students serve as readers to assist the instructor in grading. M.A. students are not guaranteed teaching assistantships or readerships, but may be offered such employment if positions are available. Some funds are also available for students to assist faculty in their research.

L. PELP, In Absentia, and Filing Fee Status

Information about PELP (Planned Educational Leave), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found on the Graduate Studies website:
<https://gradstudies.ucdavis.edu/planned-educational-leave-program-pelp>
<https://gradstudies.ucdavis.edu/absentia>
<https://gradstudies.ucdavis.edu/filing-fee>

Students should meet with the Graduate Program Coordinator from the time they are considering applying for such a change in status. The Graduate Program Coordinator will then secure official approval from the Graduate Advisor.

IV. Ph.D Requirements

A. Admission Requirements

Admission to the Ph.D program in Philosophy requires a Bachelor's degree in any area from an accredited college or university. Students who already have a Master's degree in Philosophy or some other area may be admitted, as may students with a doctoral degree in an area other than Philosophy. Students with a doctoral degree in Philosophy will not be admitted. Applications for admission must include a completed Office of Graduate Studies application, transcripts from all universities attended, a personal statement, a diversity statement, three letters of recommendation, and a writing sample. An exception is students who are applying to transfer from the M.A. program at UC Davis in Philosophy to the Ph.D program, who do not apply through the Graduate Studies online system. Students who fall into this category should contact the Graduate Program Coordinator who will help them with the required paperwork and materials, which include a personal statement, a diversity statement, three letters of recommendation, and a writing sample.

B. Plan

The dissertation in Philosophy requires completion of UC Davis's Office of Graduate Studies Doctoral Candidacy Plan A. This plan requires five members on the Dissertation Committee as well as a final oral examination. More information may be found at the following link as well as below:

<https://gradstudies.sf.ucdavis.edu/masters-doctoral-candidacy>

C. Course Requirements (52 total units)

1. Basic Course Requirement (52 units)

A minimum of 13 graduate courses in philosophy at the 200 level taken for a letter grade during the first six quarters in the program. PHI 299 and PHI 298 do not count toward the course requirement.

There are two exceptions:

1. With the permission of the Graduate Advisor, PHI 298 may be counted toward the requirement if either (a) the student would otherwise not be able to take a course in that subfield of philosophy during a given academic year, (b) the course is being taken to either satisfy the Logic Requirement or the preliminary requirement (see below) that the student have a background in logic equivalent to PHI 112, or (c) in rare cases, the Graduate Advisor and student's faculty mentor agree that it is essential to the student's career plans that they take the course.
2. Students who are participating in a Designated Emphasis or who must fulfill a language requirement have additional course requirements. In their cases, the deadline for completing the course requirements is the end of the seventh quarter in the program.

Each student enrolled in the program is assigned a faculty mentor by the Graduate Advisor at the beginning of their first quarter in the program. Each quarter, before a student registers for courses, the student must present list of courses they plan to take to their faculty mentor. The faculty mentor and student will discuss and agree on a plan, so that the mentor can fill out the Graduate Student Course Requirement Checklist. The faculty mentor will then submit this Checklist to the Graduate Advisor.

While they are completing the course requirement, students are expected to carry course loads as follows:

No teaching assistantship: 3 courses per quarter

Teaching assistantship: 2 courses per quarter plus PHI 396

To count toward the course requirement, courses may not be taken S/U unless the course is normally graded S/U.

2. Distribution Requirement (40 units of the total 52)

The 13 courses of the Basic Course Requirement must include the following:

a. Proseminars (4 units each; 8 units total)

In their first year, Ph.D students must enroll in PHI 200A in the Fall quarter and PHI 200B in the Winter quarter. The content and staffing of these proseminars will vary from year to year. Enrollment is limited to first-year students.

With the consent of the Graduate Advisor, either or both of the two proseminars may satisfy an area for the purposes of the Distribution Requirements described below. Whether this is so depends on the topic of the course. For, example, if the proseminar is in the area of Ethics, then, with the consent of the Graduate Advisor, it may satisfy the normative philosophy requirement.

b. Area Requirements (4 units each; 32 units total)

Students must take one course from each of the following 4 areas :

- i. Logic: PHI 213, or PHI 113, PHI 134, or PHI 135, taken as a PHI 298. If a student does not have background equivalent to PHI 112 from their undergraduate coursework, they must take that as a PHI 298 first before enrolling in one of the above graduate courses.
- ii. Ancient Philosophy: PHI 261, PHI 262, or PHI 290 (with consent of the Graduate Advisor)
- iii. Modern Philosophy through Kant: PHI 275 or PHI 290 (with consent of the Graduate Advisor)
- iv. Normative Philosophy: PHI 214, PHI 217, PHI 220

In addition, students must take four courses, each from a different one of the following five areas (4 units each; 16 units total)

Metaphysics (PHI 201), Epistemology (PHI 202), Philosophy of Mind (PHI 203), Philosophy of Science and Mathematics (PHI 207, PHI 208, PHI 210, PHI 212), and Philosophy of Language (PHI 237)

3. Further Course Information

298 Group Study: With the approval of the Graduate Advisor and the Instructor of Record for the course, M.A. students may take an undergraduate Philosophy course, by signing up for it as a PHI 298. This may only be done if either (a) the student would otherwise not be able to take a course in that subfield of philosophy during a given academic year, (b) the course is being taken to either satisfy the Logic Requirement or the preliminary requirement (see below) that the student have a background in logic equivalent to PHI 112, or (c) in rare cases, the Graduate Advisor and student's faculty mentor agree that it is essential to the student's career plans that they take the course. When registered for a 298, the student may be expected, in keeping with the standards appropriate to graduate education, to complete additional reading, fulfill appropriate graduate-level writing requirements, and attend meetings with the faculty member for the lecture course, together with other graduate students who are also enrolled for the group study.

299 Individual Study: Students may enroll under the number 299 for the Second Year Paper Tutorial in their fifth quarter in residence, the Prospectus Tutorial in the seventh or eighth quarter, and dissertation research, as well as to study material not covered in regular graduate courses or group study courses.

Courses in which a student receives a grade of C, D, F or Unsatisfactory may be repeated with the consent of the Graduate Advisor and the Dean of Graduate Studies. All repeated courses must be taken for a letter grade and only the most recently assigned grade will be used in computing the student's grade point average.

Any regular graduate course may be repeated for credit, with the exception of PHI 200A and PHI 200B, provided that the specific subject matter of the course varies.

With the approval of the Graduate Advisor and Dean of Graduate Studies, a student may elect to take one course per quarter on a Satisfactory/Unsatisfactory (S/U) basis, however these courses will not count toward the basic or distribution course requirements. Students advanced to candidacy may take an unlimited number of courses on an S/U basis, within the normal maximum unit load. S/U petitions must be filed with the OGS by the end of the fifth week of the quarter.

4. Enrollment Requirements

Full-time students must enroll for 12 units per quarter. Courses that fulfill any of the program requirements may not be taken S/U, unless the course is normally graded S/U. Once course requirements are completed, students may take additional classes as needed, although the 12 units per quarter will typically be filled with a research class (PHI 299) or additional Philosophy seminars. Per UC regulations, students cannot enroll in more than 12 units of graduate level courses (200-level, 300-level).

5. Transfers and Courses in Disciplines Other Than Philosophy

Under special circumstances, the Graduate Advisor may allow the substitution of other courses for the satisfaction of the distribution and basic course requirements.

The Graduate Advisor may approve up to four courses in philosophy taken at the graduate level at institutions towards satisfaction of the course requirements, other than the proseminar requirement. Any approved course may be applied to satisfy the relevant distribution requirement.

With the approval of the Graduate Advisor, up to two courses taken outside of philosophy after enrollment in the graduate program may be counted toward the basic course requirement.

With the approval of the Graduate Advisor, two courses taken through Intercampus Exchange may count toward the basic and distribution requirements. It may not be counted toward the proseminar requirement.

6. Intercampus Exchange

The Intercampus Exchange Program affords a great opportunity for students to take advantage of courses, scholars, research facilities and programs available on one of the other UC campuses. If a student has completed at least one quarter in residence at Davis and wants to take a course at another UC campus, they may apply through the Intercampus Exchange Program. The student must have the approval of the Graduate Advisor, the Chair of the department or group in which they want to study on the host campus, and the Dean of Graduate Studies on both the Davis and host campuses. Fees are paid at Davis and registration packets are completed at both campuses. The student will have library, health center and other student privileges on the host campus, but is considered a student in residence at Davis. Grades are transferred to Davis and will appear on the regular transcript. Applications for Intercampus Exchange may be obtained at the Office of Graduate Studies and should be filed three weeks prior to the beginning of the quarter in which the student wishes to participate. A separate application is required each quarter the student attends another campus.

The application may be found at: <https://gradstudies.ucdavis.edu/intercampus-exchange>

D. The Second Year Paper

1. Overview

The purpose of the Second Year Paper is to provide the faculty with evidence of the student's potential for writing an acceptable dissertation, and for ultimately producing work of professional quality. In evaluating the paper, faculty are looking for the sort of independence of thought, philosophical acuity, scholarship, and analytical, interpretative, and organizational skills that are essential for writing a successful dissertation. This includes anticipating and responding to reasonable objections. Papers should be on well-focused, manageable topics,

and their goals should be clearly expressed. Papers should be in the standard form of the relevant subfield.

Normally, the student's Second Year Paper will start from a revision of their best seminar paper written in the first year in residence in the program, but although this is strongly encouraged, it is not mandatory. A typical page length for the Second Year Paper is 8000 words, however students are advised to consult faculty members for guidance specific to the subdiscipline of their paper. The topic of the Second Year Paper need not be the topic of the student's planned dissertation research.

2. Timeline

By the fourth quarter, each student must secure a faculty member in the Philosophy graduate program to serve as the advisor of this paper. Typically, this is the professor of the seminar from which the paper originated. This advisor may or may not be identical to the student's faculty mentor. The student must submit a first draft to both this paper advisor and their faculty mentor by the first week of the student's fourth quarter in residence. Neither the mentor nor advisor is required to provide comments on the paper at this time, however, it is expected that the advisor will provide comments on a draft of the paper once as the student develops the paper during the fourth or fifth quarter of residence.

Ph.D students are required to present this draft of their Second Year Paper to the department during their fourth quarter in residence. Each student must communicate the date of the presentation and the names of three faculty members in the graduate program who will be present at this presentation. Students who are regular members of one of the Philosophy reading groups may request to the coordinator of this group a chance to present their paper in order to receive feedback. Students who are not regular members of one of the Philosophy reading groups who would like to present their paper for feedback during the fourth quarter should contact the Graduate Advisor at the start of that term. The Graduate Advisor will then work with the Colloquium Director to schedule a time for this presentation.

Students may sign up for a PHI 299 in their fifth quarter in residence as a tutorial to work on this paper. The deadline for submission of the Second Year Paper is the last day of the fifth quarter in residence. The student should submit the paper by email to the Graduate Advisor. The Graduate Advisor will then submit it for grading to the Second Year Paper Committee.

3. Assessment

The Second Year Paper will be evaluated by a three-person committee chosen by the Graduate Advisor in consultation with relevant faculty. The criterion for receiving the grade of Satisfactory is as follows: the student is expected to produce a paper that, in addition to showing the expository and analytical skills characteristic of good work in the field, displays a capacity for original philosophical work, which may be critical in character. Members of the

evaluating committee shall assign grades of Satisfactory, Revise, or Unsatisfactory. The Graduate Advisor will assign an overall grade in accordance with the following scheme:

- 2 or 3 grades of Satisfactory: Satisfactory
- 2 or 3 grades of Revise, or 1 grade of Satisfactory and 1 grade of Revise: Revise
- 2 or 3 grades of Unsatisfactory: Unsatisfactory

If the grade is Revise, the student will have three weeks after the paper is returned to revise it and submit it to the committee for a new reading. Committee members will then submit grades of Satisfactory or Unsatisfactory, and the overall grade will be Satisfactory if and only if the revision receives at least two grades of Satisfactory.

A student who achieves a grade of Satisfactory and who has also completed the course requirements will have completed the requirements for the M.A. in Philosophy. They may then contact the Graduate Program Coordinator to begin the process of applying for that degree. Further details on the application process may be found here: <https://gradstudies.sf.ucdavis.edu/passing-masters-examination>.

E. Prospectus Tutorial

The Prospectus Tutorial is taken as a PHI 299, for four to twelve units, normally during the seventh and/or eighth quarter in the program. The Prospectus Tutorial is to be taken after the student has completed the course requirements.

The aim of the Prospectus Tutorial is to provide guidance to the student in producing a dissertation prospectus. A prospectus includes an overall outline of a dissertation, with development of some of the ideas and problems to be pursued in it, as well a bibliography of work that will be studied in the course of writing the dissertation.

The supervising faculty member for the Prospectus Tutorial is selected by the student in consultation with the student's faculty mentor and the Graduate Advisor, normally by the end of the student's sixth or seventh quarter in residence. This faculty member will be the student's tentative dissertation advisor and will, from this time forward, take on the role of the student's faculty mentor. At the start of the Prospectus Tutorial, this faculty member and the student should meet to agree upon the components of and overall shape of the prospectus.

F. The Teaching Assistant Training Practicum

Students taking on the role of Teaching Assistants will enroll in 4 units of PHI 396, as a Teaching Assistant Training Practicum. This course will be graded on an S/U basis. Teaching assistants should be sure to meet with the course instructor in the first week of the quarter to be aware

of their course responsibilities, including their responsibilities for leading discussion sections, holding office hours, attending weekly lectures, and grading.

G. Language Requirement

A student who has decided on a possible dissertation topic is required to meet with their expected dissertation supervisor as soon as possible to determine whether knowledge of any foreign languages is required in order to carry out the project. If knowledge of one or more foreign languages is required, the student will be required to demonstrate the needed competence in one of two ways: (1) by an examination administered by the Dissertation Supervisor, or (2) via the passing of the relevant upper division language courses, as determined by the dissertation supervisor. This requirement must be passed prior to taking the Qualifying Examination.

H. Advising Structure and Mentoring

The Graduate Advisor is the faculty member who is the primary general advisor for students. Their role is to be aware of each student's progress in the program and to confer with students regularly to discuss their progress. The Graduate Advisor works closely with the Graduate Program Chair in administering the program. The Graduate Program Coordinator is a member of staff who works closely with the Graduate Advisor and the Program Chair and who is an additional source of advice about the formal satisfaction of requirements.

On entering the program, each student is assigned a faculty mentor by the Graduate Advisor, in consultation with the student, and taking into account the student's interests. The mentor works with the student during the student's first two years of study. During the student's seventh quarter in the program, the student chooses a tentative dissertation supervisor and subsequently takes the Prospectus Tutorial with that faculty member. The tentative dissertation supervisor serves as the student's mentor during the period after coursework and before admission to Candidacy. The dissertation supervisor serves as the student's mentor after admission to Candidacy.

Each quarter, before a student registers for courses, the student must meet with their faculty mentor to go over the courses for which they plan to register. The mentor will then fill out the Course Requirements Checklist for the student and submit it on their behalf to the Graduate Advisor. In their fourth quarter of residence, students must also secure a faculty member to advise them on their Second Year Paper.

Once students are finished with their coursework, the student's expected dissertation supervisor will take over the role of faculty mentor. Students should inform both the Graduate Advisor and Graduate Program Coordinator when this change is made. At the start of each academic year, the student will meet with this dissertation supervisor to determine a timeline

for expected progress, including deadlines for when the prospectus or chapters are to be submitted to committee members. This plan is to be submitted to the whole committee (prospectus or dissertation committee) for approval. Students should continue to meet with their dissertation supervisor at least once every quarter to discuss their progress meeting these agreed-upon milestones.

I. The Student Progress Assessment Questionnaire

The Student Progress Assessment (SPA) is conducted at least once a year for each student, at the end of Spring quarter. Students meet with mentors or dissertation supervisors to evaluate their progress to date and their plans going forward. This is collected using an online questionnaire. Either the mentor or the mentee can manually fill out the form, however it is expected that the form is filled out when the two are together in an in-person or virtual meeting.

The last section of the SPA is filled out by the Graduate Advisor after consultation with the program faculty as a whole. It includes an overall rating of the student's academic performance as being Satisfactory, Marginal, or Unsatisfactory. It contains as well a set of comments explaining the assessment, and in the case of Marginal or Unsatisfactory ratings, requirements or recommendations for improvement, in order to achieve a Satisfactory rating at the next assessment.

Students whose performance is deemed by the faculty unsatisfactory may receive Interim SPA reports over the course of the academic year.

For more information on the SPA, see: <https://gradstudies.ucdavis.edu/student-progress-assessment>.

J. Good Academic Standing and Academic Probation

According to the Office of Graduate Studies, graduate students must maintain the following standards to be in good academic standing:

- Cumulative and term GPA of 3.0 or higher,
- Satisfactory progress in the graduate program, as determined by the Graduate Advisor, program degree requirements, and the dissertation chair (if applicable),
- No more than 8 combined units of Incomplete, Unsatisfactory, or F grades.

Students who do not maintain a 3.0+ cumulative and term GPA, or who accumulate 9 or more units of I, U, or F grades are classified on academic probation status until those deficiencies have been rectified.

At the beginning of each quarter, Graduate Studies send email notices to graduate students on academic probation and the Graduate Program Coordinator. Students on academic probation may be assigned a registration hold for the following quarter, and will require an exception to receive a teaching assignment.

K. Advancement to Candidacy

On passing the Qualifying Examination, the student completes and the Graduate Adviser approves an application for advancement to Candidacy for the Ph.D. degree.

The form is titled “Candidacy for the Degree of Doctor of Philosophy, Plan A,” and may be found online at:

<https://gradstudies.ucdavis.edu/forms>.

This form must be signed by the Graduate Advisor before it can be submitted to Graduate Studies. Students will submit the form to the Graduate Program Coordinator who will acquire the signature from the Graduate Advisor and dissertation director. Please note that a \$55 Candidacy Fee must be paid online at the Graduate Studies Forms Store or the Cashier’s Office before the form is submitted to the Graduate Program Coordinator.

The application includes the proposed membership of the student’s Dissertation Committee. The application must be filed at least one quarter before completion of all degree requirements. A copy of the application is to be placed in the student’s file in the Philosophy Graduate Program office.

Students should be aware of the Office of Graduate Studies “Time to Degree Policy,” which states that the Dissertation is to be completed four years from the date the Qualifying Examination is passed, and not the date at which they are admitted to Candidacy.

L. Qualifying Examination Requirements

1. General Information

The Qualifying Examination for the degree of Doctor of Philosophy is a formal requirement of the Davis Division of the Academic Senate (Regulation 540(A)).

A student who passes the Qualifying Examination is eligible for advancement to Candidacy. The qualifying exam should be taken by the end of the ninth quarter and must be taken by the end of the twelfth quarter of residence. Otherwise, unless there are extenuating circumstances, the Graduate Advisor will recommend to the Program faculty that they should recommend to the Dean of Graduate Studies that the student be disqualified from the Philosophy Ph.D program.

In order to be eligible to take the Qualifying Examination, a student must have completed the course requirements, the Comprehensive Examination Requirement (Second Year Paper), the Prospectus Tutorial Requirement, and the Language Requirement (if applicable). In addition, a student must have a grade point average of at least a 3.0 in all coursework taken while in graduate standing. Students must be officially registered during the quarter in which the examination is taken.

Permission to take the Qualifying Examination must be obtained from both the Graduate Advisor and either the prospective Chair of the Qualifying Examination committee, the prospective dissertation supervisor, or the supervisor of the Prospectus Tutorial.

The Graduate Advisor must apply to the Office of Graduate Studies on the student's behalf for the setting of the exam, and this must be done at least 8 weeks before the proposed exam date. Hence it is vital for the student to consult with the Graduate Advisor and prospective members of the Qualifying Examination committee well in advance of the proposed time of the exam.

The oral portion of the Qualifying Examination (QE) in Philosophy is administered after the student has decided on a dissertation topic and has submitted a dissertation prospectus. The QE will evaluate the student's command of the field and the relevant literature, ensuring that the student has both breadth and depth of knowledge, and it will not focus solely on the proposed dissertation research. The Qualifying Examination will determine whether the student is academically qualified to write a successful dissertation on the chosen topic, to conceptualize the topic, undertake scholarly research, and successfully produce the dissertation. The student is expected to demonstrate that they have the expertise required by the nature of the proposed topic and that the topic is manageable, focused, and of suitable scope. The Qualifying Examination committee will need to be convinced, in light of the student's project and qualifications, that the dissertation has the potential to make a fruitful and original scholarly contribution. In addition, the QE provides an opportunity for the QE Committee to provide important guidance to the student regarding their chosen research topic.

The Qualifying Examination will consist of written and oral portions.

2. Written Portion of the Exam: The Dissertation Prospectus

The written portion of the exam consists of a research proposal called the dissertation prospectus. The prospectus must be provided to members of the Qualifying Examination committee at least 30 days before the Qualifying Exam.

The prospectus is an independently prepared proposal of approximately 30 pages describing the student's dissertation topic, research aims, hypotheses, methodology, and progress to date. It includes a bibliography of works to be consulted. The proposal will serve as evidence of the student's proficiency in philosophical writing. The prospectus will be discussed during the oral portion of the examination. Students must work closely with their mentor/supervisor in order

to ensure this document meets the standards of the relevant philosophical field, as expectations vary widely within subdisciplines. As one example, length expectations will vary between subfields.

3. Oral Portion of the Exam

The oral portion of the qualifying exam will be 2-3 hours in length and is intended to demonstrate the student's philosophical ability, competence to complete the proposed dissertation, and broad knowledge of the field of study.

The Qualifying Examination committee will evaluate the student's general qualifications and potential for philosophical work as well as the student's preparation in the field of the proposed dissertation based upon the student's Dissertation Prospectus and performance in the oral examination.

4. Outcome of the Qualifying Examination

The committee will reach a decision on the student's performance immediately after the oral exam. The committee, having reached a unanimous decision, shall inform the student of its decision to:

- Pass (no conditions may be appended to this decision)
- Not Pass (the chair of the committee's report should specify whether the student is required to retake all or part of the examination, list any additional requirements, and state the exact timeline for completion of requirements in order to receive a Pass), or
- Fail (the chair of the committee's report should include an explanation of this decision)

If a unanimous decision takes the form of "Not Pass" or "Fail," the chair of the QE committee must include in its report a specific statement, agreed to by all members of the committee, explaining its decision and must inform the student of its decision. If the decision takes the form of "Not Pass", the student may attempt the QE one additional time; the QE report must list the specific conditions and timing for the second exam. After a second examination, a vote of "Not Pass" is unacceptable; only "Pass" or "Fail" is recognized. Only one retake of the Qualifying Examination is allowed.

A second examination must be held with the same committee unless a request to reconstitute the Committee is approved. If the result of the first examination is "Not Pass," failure to satisfy the specific requirements within the specified timeline will result in failure of the Examination. Should the student receive a "Fail" on the first or second attempt at the exam, the student will be recommended for disqualification from the program to the Dean of Graduate Studies.

M. Dissertation Requirements

1. Dissertation Supervisor and Reading Committee

In accordance with Graduate Council policies, the Dissertation Committee is formally appointed by the Dean of Graduate Studies in response to the student's application for Candidacy. The Committee consists of five members, three of whom direct the student in the dissertation research and preparation. These three members are known informally as "reading members." One of the reading members, chosen by the student, in consultation with the Graduate Advisor serves as chair of the committee. This person normally is also the student's dissertation supervisor. The chair of the dissertation committee may not be the person who served as chair of the Qualifying Examination committee.

The student should discuss the formation of the committee with the Graduate Advisor in advance of filing for candidacy. This will enable the Graduate Advisor to determine whether the proposed committee members will be available and willing to serve. Changes in an appointed Committee require submission to the Office of Graduate Studies of a request to reconstitute the Committee and approval in accordance with Graduate Council policies. Changes are usually granted only for reason of 1) extended absence from campus, 2) illness, or 3) a real and justified change in the student's topic. Disagreement over the quality of a student's performance is never grounds for a change in Committee membership.

2. The Dissertation

The dissertation is a scholarly piece of work of high quality that contributes significantly to our understanding of a philosophical problem. The work must be of such character as to show the ability to pursue independent research. The work is carried out under the supervision of a member of faculty while the student is enrolled in the program. This person is the dissertation supervisor and also, normally, the chair of the dissertation committee. The chair of the dissertation committee must be a member of the graduate program and must be immediately involved with the planning and execution of the work done in preparing the dissertation. Students should meet regularly with their dissertation supervisor and dissertation committee. The dissertation must be submitted to each member of the dissertation committee at least one month before the student expects to make requested revisions; Committee members are expected to respond within 4 weeks, not including summer months for nine month faculty. Informing committee members of progress as writing proceeds helps the members to plan to read the dissertation and provide feedback within this time frame. The dissertation must be approved and signed by the Dissertation Committee before it is submitted to Graduate Studies for final approval.

If the Dissertation Committee judges that the student is not making acceptable progress on the dissertation, this will be indicated as a less than Satisfactory (Marginal or Unsatisfactory) rating on the Student Progress Assessment (SPA). A student who continues to make inadequate progress will be subject to disqualification.

3. Final Examination

The Final Examination consists of an oral defense of the dissertation. The Final Examination may not occur for at least one month after the date of the application for advancement to Candidacy and must be held after the dissertation is presented to the “reading members” of the dissertation committee but before a final decision has been made. The Final Examination is administered and evaluated by the dissertation committee and is open to other faculty, graduate students, and scholars. All persons attending may question the candidate, time permitting.

Students may be on Filing Fee status when the exam occurs.

4. Filing the Dissertation

Filing of a Ph.D dissertation with the Office of Graduate Studies is normally the last requirement satisfied by the candidate. A candidate must be a registered student or have Filing Fee status at the time of filing a dissertation, with the exception of the summer period between the end of the Spring quarter and the beginning of Fall quarter. The dissertation will be prepared, submitted, and filed according to regulations instituted by the Office of Graduate Studies. Details may be found at: <https://gradstudies.ucdavis.edu/finishing-your-degree>. Satisfaction of this requirement must be verified by the dissertation committee chair.

A copy of the dissertation must be filed with the Office of Graduate Studies by their established deadline for graduation in a given quarter. This copy must be approved by the reading members of the committee, who express their approval by signing the title page.

At the time of the filing, the UC Policy on Open Access for Theses and Dissertations requires the deposit of the dissertation in an open access repository to be freely and openly available to the public, subject to an embargo obtained by the student. For more information on the policy visit: <https://osc.universityofcalifornia.edu/for-authors/dissertations-theses/>

Previously, the full text of electronic theses and dissertations was freely accessible only to researchers from UC campuses and those with ProQuest accounts, unless the student paid an additional fee to ProQuest for open access release. Through a partnership between UC Davis Graduate Studies, the UC Davis Library, and the California Digital Library, dissertations filed for will be available for open access through eScholarship (UC’s open access repository and publishing platform).

N. Normative Time to Degree

Normative time for completion to degree is fifteen quarters or five years after initial enrollment.

Following UC policy, Graduate Studies will not permit a graduate student to have an academic appointment as teaching assistant, reader, or associate instructor, for more than a total of eighteen regular academic quarters, or six years.

Normative time for advancement to candidacy is the time required to complete all course requirements and other requirements preliminary to taking the Qualifying Examination. This is nine quarters or three years. The Qualifying Examination should be taken by the end of the ninth quarter of residency and must be taken by the end of the twelfth quarter of residence. Otherwise, unless there are extenuating circumstances, the Graduate Advisor will recommend that the student be disqualified from the Philosophy Ph.D program. International students must pass the Qualifying Examination by their ninth quarter in the program to avoid paying fees.

Normative time in candidacy is the time recommended for completion of the dissertation after advancement to candidacy. This is six quarters or two years.

Normal progress is the standard the program uses to assess the progress of students through the requirements for the degree. Failure to make normal progress according to this standard will be noted on the Student Progress Assessment (SPA) and can result in a loss of funding and the program's decision to recommend to the Dean of Graduate Studies that the student be disqualified from the program.

To make normal progress, the student must at least meet the following benchmarks:

- The student must complete the course requirements, including the basic and distribution requirements, by the end of the sixth quarter of residence. Students who are participating in a Designated Emphasis, or who must fulfill a language requirement have additional course requirements. In their cases, the deadline for completing the course requirements is the end of the seventh quarter in the program.
- The student must designate a faculty member as advisor on their Second Year Paper and turn in a draft of that Second Year Paper by the first week of their fourth quarter in residence.
- The student must present their Second Year Paper with three faculty present during their fourth quarter in the program.
- The student must receive a grade of Satisfactory on the Second Year Paper and complete the Second Year Paper requirement by the end of the sixth quarter of residence.
- The student must designate a faculty member as their tentative dissertation supervisor by the end of the seventh quarter of residence.
- The student must complete the Prospectus Tutorial as a PHI 299 with the tentative dissertation supervisor by the end of the ninth quarter in the program.
- The student should successfully defend their dissertation prospectus, pass the Qualifying Examination, and be admitted to candidacy by the end of the ninth quarter of residence. They will be recommended for disqualification if this does not occur by the end of the twelfth quarter.

- After being admitted to candidacy, the student must meet with the dissertation supervisor at the start of each academic year to set goals for the year, including when relevant chapters will be submitted to committee members. This plan must be approved by all members of the committee.
- The student should then meet with their supervisor at least once quarterly to demonstrate progress on meeting these goals. If the student is judged by the dissertation committee to not be making acceptable progress, this will be noted as Marginal or Unsatisfactory progress on the student’s Student Progress Assessment. A student who continues to make inadequate progress can be subject to disqualification from the program.

O. Typical Timeline and Sequence of Milestones

Year One	Fall (students assigned Faculty Mentors) PHI 200A 200 level seminar 200 level seminar (PhD students receive one Fellowship quarter in their first year, in which they are relieved from TA duties)	Winter PHI 200B 200 level seminar PHI 396 - TAship	Spring 200 level seminar 200 level seminar PHI 396 – TAship
Year Two	Fall (secure Second Year Paper advisor, first draft of Second Year Paper due, present Second Year paper) 200 level seminar 200 level seminar PHI 396 – TAship	Winter (Second Year Paper due last day of quarter) 200 level seminar 200 level seminar PHI 396 – TAship	Spring 200 level seminar 200 level seminar PHI 396 – TAship
Year Three	Fall (designate tentative dissertation supervisor)	Winter	Spring (pass Qualifying Examination, advance to candidacy)

	PHI 299 Prospectus Tutorial PHI 396 – TAship	PHI 299 Prospectus Tutorial PHI 396 – TAship	PHI 299 Dissertation Research PHI 396- TAship
Years Four-Five	Fall PHI 299 Dissertation Research PHI 396 - TAship	Winter PHI 299 Dissertation Research PHI 396 - TAship	Spring (Defend Dissertation) PHI 299 Dissertation Research PHI 396 - TAship

P. Sources of Funding

Graduate students making normal progress in the Ph.D program and who are otherwise doing satisfactory work receive some form of funding, budget permitting. Funding normally includes a stipend and a remission of all fees and tuition. However, the program does not have the resources to support students who have been enrolled for more than the five years of normative time for the Ph.D.

The primary source of funding for graduate students is teaching assistantships, where students conduct discussion sections of larger lecture courses. In some courses, students serve as readers to assist the instructor in grading. A limited number of Summer Session courses, in which the student is the instructor of record, are available to students who have completed a Master’s degree. In some cases, students teach during regular academic quarters as instructor of record, under the title Associate Instructor (AI). Some funds are available for students to assist faculty in their research. (Please note that Graduate Studies, following UC policy, will not permit a graduate student to have an academic appointment as Teaching Assistant, Reader, or Associate Instructor, for more than a total of eighteen regular academic quarters, or six years.)

Graduate student teachers are employed by the university under the terms of a union contract. Employment contracts for teaching appointments are issued to students by the department roughly one month before the beginning of the quarter of employment. The Graduate Coordinator will circulate a form in advance asking students to state their preferences for the courses in which they would prefer to assist. Taking this information into account, the Program Chair and Graduate Coordinator make assignments.

Supervision of teaching assistants, associate instructors, and readers is under the auspices of the Graduate Student Teacher Training and Supervision Committee together with the Program Chair.

There are fellowships that are awarded by Graduate Studies, for which students are encouraged apply, especially when they reach candidacy. In particular, the Graduate Studies dissertation fellowship provides an excellent opportunity for a student to be relieved of teaching duties for a year, in order to complete work on their dissertation. Applications are due January 15 of each academic year and application requirements include a statement of the proposed research, a diversity statement, and three letters of recommendation. More information on these fellowships may be found at: <https://gradstudies.ucdavis.edu/internal-fellowships>.

Because the Program has limited resources, it has adopted the following rules concerning the financial support it will provide to students who have a fellowship from an external source: The student's combined support (the outside fellowship, plus program support, minus all the student's financial obligations to UCD, such as student fees) will not exceed one and one third the support that students normally receive from the department during the academic year (excluding the fee waiver). Support from outside the program will be considered fellowship support if it so qualifies for income tax purposes. Students are expected to inform the Graduate Program Coordinator of any fellowship support from outside the program applied for, received, or anticipated.

Students also may apply to receive travel grants in order to present work at conferences through Graduate Studies and the philosophy department. Students must show that they have already applied through Graduate Studies in order to be considered for department funding. The Graduate Studies Travel Award call for applications may be found here: <https://gradstudies.ucdavis.edu/travel-awards>. Instructions for applying for philosophy department funding can be found in the shared Box folder to which all graduate students are granted access when they enter the program.

Q. PELP, In Absentia, and Filing Fee Status

Information about PELP (Planned Educational Leave), In Absentia (reduced fees when researching out of state), and Filing Fee status can be found on the Graduate Studies website: <https://gradstudies.ucdavis.edu/planned-educational-leave-program-pelp>
<https://gradstudies.ucdavis.edu/absentia>
<https://gradstudies.ucdavis.edu/filing-fee>

Students should meet with the Graduate Program Coordinator from the time they are considering applying for such a change in status. The Graduate Program Coordinator will then secure official approval from the Graduate Advisor.

R. Leaving the Program Prior to Completion of the Ph.D Requirements

Should a student leave the program prior to completing the requirements for the Ph.D, they may still be eligible to receive the Master's if they have fulfilled all of the requirements for the MA program described in Section IV. Students should consult the Graduate Program Coordinator if they plan to do so. The relevant form may be found through the Registrar's Office at: <https://gradstudies.ucdavis.edu/finishing-your-degree>.

V. Designated Emphases

Ph.D students sometimes choose to complement their Philosophy degree with a Designated Emphasis. These programs require additional coursework beyond those required for the Ph.D in Philosophy.

The available Designated Emphases are:

- Classics & Classical Reception
- Feminist Theory and Research
- Science and Technology Studies
- Study of Religion

Students who would like to add a Designated Emphasis should inform the Graduate Program Coordinator who can help them obtain the signatures required on the form. The form may be found here: <https://gradstudies.ucdavis.edu/designated-emphases>.

Students completing a Designated Emphasis may take an additional quarter in order to complete the course requirements. However, they are still required to advance to candidacy in normative time.

VI. General Information

In the remainder of this document the Office of Graduate Studies will be abbreviated as 'OGS.'

A. Courses

A listing of established courses offered by the Philosophy Department is to be found in the UC Davis General Catalog and on the Department's website: <http://philosophy.ucdavis.edu/>.

Graduate students may enroll in graduate (200-level, 300-level) courses only, unless permission is obtained from the Graduate Advisor. Any course, with the exception of the proseminars PHI 200A and PHI 200B, may be repeated for credit provided that the specific subject matter of the course differs each time it is taken.

With the approval of the Graduate Advisor and Dean of Graduate Studies, a student may elect to take one course per quarter on a Satisfactory/Unsatisfactory (S/U) basis, however these courses will not count toward the basic or distribution course requirements. Students advanced to candidacy may take an unlimited number of courses on an S/U basis, within the normal maximum unit load. S/U petitions must be filed with the OGS by the end of the fifth week of the quarter.

Courses in which a student receives an unsatisfactory grade may be repeated with the consent of the Graduate Advisor and the Dean of Graduate Studies. All repeated courses must be taken for a letter grade and only the most recently assigned grade will be used in computing the student's grade point average.

B. Colloquia and Discussion Groups

The program has an active colloquium series and schedules talks throughout the year, normally on Friday afternoons. Speakers are drawn from other universities both in this country and internationally. Information can be found on the department's website at <http://philosophy.ucdavis.edu/events-1>. Graduate students are expected to attend these colloquia.

Faculty and graduate students in the program run several groups in which department members meet to discuss work in progress or readings by other authors. These include:

- BioLab (philosophy of biology, philosophy of science)
- DaGERS (ethics, bioethics, political, social philosophy)
- LLEMMMa (logic, philosophy of language, epistemology, metaphysics, philosophy of mathematics)
- MENTaL (philosophy of mind and cognitive science)

Meeting times for these groups vary from quarter to quarter. Students should consult with their faculty mentors and prospective dissertation supervisors about expectations for attending the group(s) in their intended area of study.

C. Library Facilities

In addition to the facilities available on campus at Shields Library, registered UC Davis students also have library privileges at other University of California campuses. Students wishing to utilize facilities at UC Berkeley can take the inter-campus bus. Prior reservations are required. Further details are available from the Philosophy Department staff.

D. Professional Development

1. Professional Activities

Students are encouraged to submit papers to professional meetings as well as graduate student conferences. Small travel grants are available to enable students to travel to present papers at such meetings. (See Funding section above.) Attending the department's colloquium series will provide students with knowledge of what professional presentations look like in academic philosophy, and what to expect from the question and answer period.

Students are also encouraged to submit papers to journals for publication. Mentors, dissertation supervisors, and seminar instructors will advise students about publication. Both conference presentations and publications, in addition to evidence of strong teaching credentials, are essential for obtaining a job as a professional philosopher.

2. Professional Development Series

The Placement Officers regularly offer professional development seminars, aimed at advising students on skills that will be useful for them as they enter the job market. Such seminars will be scheduled 2-3 times an academic year and cover such topics as developing a CV, publishing, and obtaining academic and non-academic jobs. Presentation materials from previous professional development seminars may be found in the shared Box folder to which all graduate students gain access upon entering the program.

3. Teacher Training

The Graduate Student Teacher Training and Supervision Committee consists of three regular faculty members who evaluate and provide guidance for graduate students teaching their own courses or employed in teaching assistantships. Students may request through the Chair of the Graduate Student Teaching Training and Supervision Committee an observation of their teaching. The faculty member who makes the observation will then prepare a report that can be included in the student's teaching dossier.

E. Annual Faculty Meeting

Each year near the end of the Spring quarter, the faculty meets to assess the academic progress of students. This is a closed meeting.

One central issue discussed about each student is whether they are making normal progress. Any information provided by faculty members to the Graduate Advisor will be taken into account. Afterwards, the faculty instructs the Graduate Advisor on the content of the final section of the Student Progress Assessment (SPA report), which summarizes the faculty's judgment of the student's progress in the program, including strengths, weaknesses and advice.

F. Placement

The program takes placement of its students very seriously. The program's Placement Officers assist students in locating and securing employment. In Spring quarter, the Placement Officers meet with all those who will be seeking employment in the following academic year to begin planning the searches. Job seekers put together dossiers and review them with the Placement Officers. Graduate students are urged to contact the Placement Officers as soon as they begin to consider entering the job market.

There are three basic types of employment opportunities in philosophy at the college level. The first is part-time, temporary employment which is common among the campuses of the State University system and on the community college level. The M.A. is generally required for such a position. Taking this kind of work prematurely will slow down progress towards the Ph.D. The second kind of job is the limited, non-tenure track, full-time position. Such positions may be given to students who have completed all but their dissertations (ABD), a stage in the student's work which is formally recognized by UC Davis with the Candidate in Philosophy degree. It can be difficult to make significant progress on the dissertation under such employment conditions. The third type is the potentially permanent position which usually carries with it the possibility of tenure. Such jobs are generally offered to those with a Ph.D at the time of appointment but may be given to ABD's.

Available jobs in philosophy are listed on the website www.philjobs.org. Calls for applications for tenure-track appointments generally appear in the early Fall with application deadlines in October and November. Interviews for many jobs are held in the winter months, December through February.

Job candidates are asked to use Interfolio, an online service that will handle confidential dossiers, including letters of reference, writing samples, teaching evaluations, and so on. Interfolio will send a student's dossier to potential employers. The department will subsidize the cost of using Interfolio, provided that the student has been admitted to candidacy, and the student's dissertation supervisor, the Graduate Advisor, and the Placement Officers certify that the student is ready to be on the job market. The amount of the subsidy may be affected by budget constraints and by the number of students on the job market.

G. Financial Aid

The UC Davis Financial Aid Office offers aid to graduate students with demonstrable financial need in the form of grants, loans, and work-study funding. The Financial Aid Office also offers financial aid counseling to all students interested in these sources of aid.

A student who demonstrates financial need may be offered a low-interest loan, some work-study funds, and a grant together in a single financial aid package. The student then has the option of accepting or declining all, some, or none of the offered aid. The student might accept the grant and work study while declining the offered loan.

The Short-Term Loan Office offers emergency services to help students meet educational expenses. This service provides emergency, short-term, and teaching assistant loans to students who find themselves low on funds needed for education-related expenses but who can demonstrate a definite source of income for their education with which to repay the loan. For additional information, consult the Graduate Coordinator.

H. Registration, Tuition and Fees

1. Registration

All students are required to be registered during the regular academic year from the time of first registration until receipt of the terminal degree, unless they receive approval for leave of absence under the Planned Educational Leave Program (PELP) or qualify for Filing Fee status.

Students who fail to register are regarded as having withdrawn from the university and are not guaranteed readmission. Further details regarding re-admissions are given below.

Students must consult with their faculty mentor before enrolling in classes each quarter. If a student does not seek or does not follow appropriate advice, the Graduate Advisor may request that a “hold” be placed by the OGS on that student's registration for the following quarter.

Students must be enrolled in order to be appointed as Teaching Assistants, Research Assistants, Readers, and Associate Instructors, to hold Fellowships, to take Qualifying Examinations, and to use University facilities or faculty time for research and other studies. Some exceptions are given below for students under the filing fee option.

2. Tuition and Educational Fees

Graduate students with financial support from the department normally have their tuition and educational fees waived by the university. For domestic students, this requires that they are California residents. Tuition and educational fees are substantially higher for students who have not established California residency, including both international students and students who are residents of other states when they first enroll. The program can waive the additional fees for only the first year after a student enters the program. Fortunately, residents of other states are normally eligible to establish residency within one year. Guidelines for establishing California residency may be found at: <https://gradstudies.ucdavis.edu/california-residency>.

Throughout their graduate careers, students are required to pay specific fees for specific services. These fees are not waived. The basic fees are outlined below.

3. Non-Resident Tuition and California Residency

I. Residents of other states within the United States may be eligible to establish California residency after a year of living in California. To avoid having to pay supplemental non-resident

tuition, it is important to establish residency. Adult citizens, permanent residents of the United States, and certain other individuals are eligible under certain circumstances. Physical presence in California and intent to stay for more than one year must be demonstrated. It is important to know how to show intent. Delay in taking steps to establish intent will delay the earliest time a student can be considered a resident for fee purposes. For further information, students should consult the Program's Graduate Coordinator promptly after entering the program.

II. International students normally are not eligible to establish California residency. However, once they are admitted to candidacy for the Ph.D, the university will waive the supplemental non- resident tuition for three years. For additional information, consult the Program's Graduate Coordinator.

4. Candidacy Fee

Each applicant is charged a \$55 fee for advancement to candidacy. No student can be formally advanced to candidacy without payment of this fee.

5. Filing Fee

The Filing Fee was established expressly to assist those students who had completed all requirements for degrees except filing theses or dissertations and/or taking formal final examinations (Master's comprehensive examinations or doctoral final oral examinations). Students may only use the Filing Fee under exceptional circumstances. Consult the Program's Graduate Coordinator for further information.

To prevent abuses of the Filing Fee procedures, definite limitations on eligibility for the fee have been established. In general, these limitations are based upon the principle that students using university facilities or making demands upon faculty time other than the time involved in the reading of dissertations or theses or in holding final examinations are not eligible to employ the Filing Fee procedure. Students paying only the Filing Fee are not registered students eligible for the privileges accorded regularly enrolled students. In particular, students using the Filing Fee may not make use of University educational facilities, such as the library (unless the student has purchased a library use card), are not eligible for the services of the University Health Center or for University housing, may not take course work of any kind, may not make use of faculty time except as noted above, may not hold any academic student employment titles (e.g. Teaching Assistant, Associate Instructor, Reader, etc.), and may not receive a fellowship or financial aid.

Students who plan to make use of library or other facilities or to take courses must register as regular students. Students who plan to be away from the campus but to be in an instructional relationship with faculty members must register as regular students (a student outside the State of California may be able to register for reduced fees). Students planning to take Qualifying Examinations for the Ph.D. must register as regular students. Completion of formal

course work or residency requirements does not entitle a student to apply for the Filing Fee unless she or he will use no University facilities or faculty time except as noted above. Students wishing to make use of the Filing Fee procedure should secure a Filing Fee application from the OGS, and work with the Graduate Program Coordinator who will obtain the signatures of the Graduate Advisor and major professor (faculty mentor or dissertation advisor), and return the form to the OGS before they stop registering.

I. Withdrawals and Readmissions

A student who withdraws or breaks registration without PELP or Filing Fee status is not guaranteed readmission; their application for readmission will be subject to review by the Graduate Admissions Committee. The student should contact the Graduate Program Coordinator for instructions about the required application materials, and how to submit them. If readmitted, the student must fulfill all programmatic requirements in existence at the quarter of readmission.

1. Withdrawal

Leaving the University during a quarter entails obtaining a withdrawal petition from the Registrar's Office, having it approved as directed, and then filing it with the registrar. Failure to follow this procedure may result in an "F" grade being given for each course in which the student is enrolled.

2. Readmission

Students who cease to register for any reason without either a PELP or approved Filing Fee status must submit a Readmission Application in order to register again. Readmission is not automatic and cannot be guaranteed. The application for readmission is evaluated in competition with all other applicants for the program.

J. Living in Davis

1. Housing and Transportation

Most students live in Davis or Sacramento. The university has a housing office and there is Student Family Housing in Davis for students who have families. Incoming students are advised to consult: <https://housing.ucdavis.edu/graduate-and-professional-housing/>.

There is a convenient system of public transportation in Davis operated by Unitrans. The fleet of buses includes a few vintage London double-deckers. Bicycle is, however, a common and well-supported mode of transportation in the city. The Bike Barn on campus holds bike sales and offers repairs: <https://bikebarn.ucdavis.edu>.

2. Health Insurance

The University of California requires that all students have health insurance. To help students meet the Health Insurance Requirement, UC Davis automatically enrolls all registered graduate students in the University of California Student Health Insurance Plan (UC SHIP). Fees for UC SHIP coverage are paid each term along with registration fees. (Students who have comparable insurance and do not want to be enrolled in UC SHIP may apply for a waiver.)